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|  | Meeting minutesApril 28, 2020  |

# Board Meeting

* **Manuals/Documents**
	+ Meeting with all members of the rescue on an as needed basis
	+ Questions/Concerns button on website.
	+ Edit FAQS on website.
	+ Combine manuals into one.
* **Foster Applications**
	+ Add new questions
		- Have you fostered before?
		- What organization?
			* Reference check
		- Why did you leave?
		- Have you ever given up a dog?
	+ Add to next month's agenda.
* **Supplies**
	+ Look into getting a drop box.
	+ Order martingales for the rescue and to sell.
* **Legal**
	+ Google was emailed.
	+ Bylaws
	+ Dawn Castillo
* **Retraining**
	+ Meet with foster/volunteer trainers
	+ Refresh with everyone
		- Go over everything
		- Training everyday of the week
	+ Foster
		- Make checklist
			* Comment section
			* Decompression
			* Expectations
			* Commitment
	+ Upload Contract
		- Issues with S/N not being initialed
		- Write Venmo on top
	+ Make training tab on website
		- Reference materials
		- Checklists
		- Jotform to send?
		- Photo of vaccine sheet
			* Where to document
* **Litters of puppies**
	+ Beatrice DOB 3/27
		- 6wks- 5/8 or 5/9
		- 8wks- 5/23
	+ Pinto DOB 4/7
		- 6wks- 5/19
		- 8wks- 6/2
	+ Kierra DOB 4/16
		- 6wks- 5/28
		- 8wks- 6/13
	+ Oreo DOB 4/12
		- 6wks- 5/26
		- 8wks- 6/7
	+ Felicity DOB 4/28
		- 6wks- 6/9
		- 8wks- 6/21
	+ Bottle Feeders DOB 3/26
		- 6wks- Vaccines administered by Clarke County 4/30
		- 8wks- 5/23
	+ Post at 8 weeks and meetings at the office.